

Spa \& Conference Centre

All plated hot breakfast come with chilled juices, coffee \& tea

## FRESH START 1

French toast served with maple syrup blueberry compote

Choice of crispy bacon or pork sausages
Fresh fruit cup

FRESH START 2
Eggs Benedict, two poached eggs on a toasted English muffin with back bacon and hollandaise

Hash brown
Fresh fruit cup
\$25 Per Guest

## FRESH START 4

Scrambled eggs
Choice of crispy bacon or pork sausages
Pancakes with maple syrup
Hash brown
Fresh fruit cup

\$24 Per Guest

All continental buffets come with sliced fresh fruit platter, chilled juices, coffee \& tea

## THE CONTINENTAL

Fresh baked scones, buttery croissants

Assorted muffins \& bagels with butter, jams and peanut butter
\$20 Per Guest

## THE HEALTHY CHOICE

Assorted low fat muffins

Fresh baked breakfast loaves- Lemon Poppyseed \& Blueberry with butter, jams and peanut butter



Both buffets come with sliced fresh fruit platter, chilled juices, coffee \& tea

## THE BUTLER'S BREAKFAST

Selection of danishes, muffins, buttery croissants with butter, jams and peanut butter

Scrambled eggs with scallions and sharp cheddar cheese

Hash browns, crispy bacon and pork sausages

## THE ASSIIIBOINE

Selection of danishes

French toast dusted with cinnamon sugar, served with maple syrup and berry compote

Scrambled eggs with scallions and sharp cheddar cheese, Hash browns, crispy bacon and pork sausages
\$22 Per Guest
\$24 Per Guest


# BUFFET ADD ONS 

Homestyle granola and milk
Yogurt-fruit flavored
Selection of cold cereals with skim milk
Hot oatmeal or cream of wheat with brown sugar
Buttermilk pancakes with maple syrup and fruit syrup
French toast with maple syrup
Crispy bacon
Sliced ham
Pork breakfast sausages
Sliced Canadian back bacon
$+\$ 5$ Per
Guest


## Metines COFFEE BREAK alacarte

## THE BREAD BASKET

Danish pastries
Buttery croissants with jams and butter
Assorted Muffins with butter
Assorted Bagels
\$12 per guest

Oven fresh assorted cookies OR
Oven fresh assorted muffins
\$23 per dozen
Assorted Bagels

## BEVERAGES

Coffee \& Tea<br>Freshly brewed premium<br>blend coffee, decaffeinated coffee, assorted teas<br>\$2.95 per person

Chilled soft drinks and juice bottles
Orange, apple, iced tea, coke,
sprite, ginger ale, etc.

Milk
2\% milk, chocolate milk

Water
\$4.95 per bottle
\$3 per can/bottle

## \$4 per guest

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Spring water-591ml, mineral water, Perrier/San Pellegrino-330ml

Sliced seasonal fresh fruit platter
Minimum 20 people

Granola bars
\$3.50 per bar

Yogurt
\$3.50 per guest
Assorted, fruit flavoured
Cheese \& Crackers
Domestic \& imported cheese platter with crackers

Veggie Tray
\$8 per guest
Fresh vegetables \& dip tray

## SNACKS

## LOAVES AND PLATTERS

Banana bread
Lemon poppyseed bread Blueberry loaf
\$20 per loaf
(10 slices)

Platter of dainties
\$25 per dozen

# MEETMSS COFFEE BREAK 

All coffee breaks come with coffee \& tea

## THE HEALTH BREAK

Fresh fruit kebabs

Granola bars

Assorted fruit flavoured yogurts

## CHOCOLATE LOVERS BREAK

Double chocolate chip cookies
Chocolate brownies
Chocolate dipped strawberries

Assorted canned soft drinks
\$14 Per Guest

## CHEESE \& FRUUTT

Imported \& domestic cheeses
Crackers \& crustini
Sliced fresh fruit
Assorted canned soft drinks

## \$16 Per Guest

## CHIPS \& DIP

Spinach \& artichoke dip
Corn \& bean salad
Chunky tomato salsa
Crustini \& nacho chips
Assorted canned soft drinks
\$14 Per Guest

## KICK START BREAK

Assorted chocolate bars (1 per person)

Assorted bag of chips

Assorted canned soft drinks
\$14 Per Guest

## TEA TIME

A selection of muffins, croissants, danishes

Banana bread
Assorted canned soft drinks
\$14 Per Guest

All plated lunches come with coffee \& tea. Please note, in order to ensure premium quality, meals must be served promptly at agreed time.

## LUNCH ONE

Meat lasagna covered in a Sicilian tomato sauce and parmesan cheese

Garlic bread
Platter of dessert squares

## \$27 Per Guest

## LUNCH THREE

Creole spiced grilled chicken breast with melted cheddar cheese, sour cream and tortilla strips on a bed of rice

Fresh rolls with butter
Platter of dessert squares

## \$27 Per Guest

## LUNCH TWO

Traditional chef's salad with iceberg lettuce, ham, turkey, cheddar cheese, tomato wedges, hardboiled egg, and cucumber slices. Served with ranch dressing

Fresh rolls with butter
Platter of dessert squares
\$27 Per Guest

## LUNCH FOUR

Slow roasted beef stew with root vegetables, baby potatoes and fresh garden herbs

Garlic bread
Platter of dessert squares

## \$27 Per Guest

## BOXED LUNCH TO GO

Provide a healthy lunch alternative for delegates or meeting attendees while on the go!
All boxed lunches include: veggie sticks, a whole fruit, granola bar and a bottle water.
A selection of the following freshly prepared sandwiches:
Ham, cheese and lettuce with dijon on rye bread
Roast beef, cheddar cheese, lettuce with horseradish mayo on a Kaiser bun
Tuna salad with lettuce on a flour tortilla
Turkey, sundried cranberry mayo, tomato and lettuce on whole wheat bread
Chicken Salad on a flour tortilla

\$22 Per Guest

All plated lunches come with fresh rolls, butter, your choice of entrée, Chef's choice for potatoes and side of vegetables, your choice for dessert, coffee \& tea. Please note, in order to ensure premium quality, meals must be served promptly at agreed time.

## CHICKEN ENTRÉES

Garlic Rubbed and Grilled Chicken Breast with Hunter sauce
\$29 Per Guest
Grilled Chicken Breast in a Marinara Sauce with Asiago Cheese
\$29 Per Guest

Chipotle Grilled Chicken Breast in a Warm Salsa Sauce
\$29 Per Guest
Balsamic Grilled Chicken Breast in a Pesto Sauce
\$29 Per Guest

## PORK \& BEEF ENTRÉES

Dry Rub Roast Beef Brisket with Red Wine Demi Glace
\$30 Per Guest
Apple \& Walnut Stuffed Pork Loin with Maple Dijon Cream
\$28 Per Guest
Slow Cooked Beef Pot Roast with Roasted Honey \& Thyme Root Vegetables
\$30 Per Guest



## Minimum of 10 people

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All plated lunches come with fresh rolls, butter, Chef's choice for potatoes and side of vegetables, your choice for dessert, coffee \& tea. Please note, in order to ensure premium quality, meals must be served promptly at agreed time.

## FISH ENTRÉES

Lemon and wine poached Atlantic salmon fillet served with a dill cream sauce
\$29 Per Guest

Panko and chive crusted pickerel fillet with a remoulade sauce and lemon wheel
\$30 Per Guest

## DESSERTS <br> (Select one)

Tiramisu
Classic cheesecake
Layered strawberry shortcake

Apple crumble with vanilla ice cream
Red velvet cake with blueberry coulis
Chocolate silk truffle wedge with chocolate sauce



## BUFFETS

PIZZA BAR<br>A selection of Buffalo Bar pizzas

## Traditional Caesar salad

Antipasto platter
Olives, pickles and grilled vegetables
Hot Pasta (Select one)
Penne OR Bow tie OR Tri colour fusilli
Pasta Sauce (Select one)
Tomato basil OR alfredo
OR bolognese sauce OR rose sauce
Dessert (Select one)
Seasonal sliced fresh fruit OR assorted cookies OR dainty tray

## DELI LUNCH <br> Crudité with ranch dip

Organic mesclun salad with cherry tomatoes, cucumbers, red onion and house dressing

Potato salad with grainy mustard dressing

## Antipasto platter

Olives, pickles and grilled vegetables
Assortment of fully dressed sandwiches and wraps; ham, turkey, roast beef, tuna \& chicken salad

Dessert (Select one)
Seasonal sliced fresh fruit OR assorted cookies OR dainty tray



## BUFFETS

## WOK LUNCH

Egg fried rice
Sweet \& sour chicken balls

## Beef Teriyaki

Spring rolls
Dessert (Select one)
Seasonal sliced fresh fruit OR assorted cookies OR dainty tray

## EXPRESS PICNIC BASKET

Homemade soup (Chef's choice)
Organic mesclun salad with cherry tomatoes, cucumbers, red onion and house dressing OR
Traditional Caesar salad

Antipasto platter Olives, pickles and grilled vegetables Hot Entrée (Select one)
Triple crunch fried chicken OR Lasagna Bolognese OR Cabbage Rolls OR Perogy Bar OR Chicken Penne Alfredo

Dessert (Select one)
Seasonal sliced fresh fruit OR assorted cookies OR dainty tray


## BUFFETS/ADD ONS

All buffets come with coffee \& tea

## FAJITA BAR

Crudité with ranch dip
Organic mesclun salad with cherry tomatoes, cucumbers, red onion and house dressing

Fajita Options (Select one)
Julienne spiced grilled chicken OR beef fajita
Sautéed peppers, onion, diced tomato, shredded lettuce, shredded cheese, sour cream and salsa

Warm tortillas
Dessert (Select one)
Seasonal sliced fresh fruit OR assorted cookies
\$20 Per Guest (Chicken fajitas)
\$22 Per Guest (Beef fajitas)

PRAIRIE LUNCH
Dinner Rolls
Organic mesclun salad with cherry tomatoes, cucumbers, red onion and house dressing

Garlic Mashed Potato

Slow cooked Beef Stew with fresh herbs
Assorted fresh baked cookies

## \$22 Per Guest

Add soup to any buffet (Soup of the day)

+ \$5 Per Guest



## BUILD YOUR OWN BUFFET

All buffets come with coffee \& tea

Crudité with ranch dip

## Buttered vegetables

## Antipasto platter

Olives, pickles and grilled vegetables
Variety of rolls and butter
Salads (Select two)
Organic mesclun salad with cherry tomatoes, cucumbers, red onion and house dressing | Potato salad with grainy mustard dressing | Roasted red pepper and pesto pasta salad | Mediterranean salad with tomato, cucumbers and feta cheese Coleslaw |Traditional Caesar Salad |Marinated Vegetable Salad |Mexican Corn Salad |Tomato and Mozzarella Salad

Entrées (Select one) + Add a second entree $\$ 10$ per guest
Cheese tortellinl with pesto cream OR tomato basil sauce | Cabbage rolls with tomato ragu | Lasagna Bolognese Roast Sirloin with beef jus | Chicken breast served with roasted red pepper and pesto sauce |Atlantic salmon with lemon dill sauce | Roast Manitoba pork loin with caramelized apples and maple ginger demi-glaze | Triple crunch fried chicken

Assorted dainties, seasonal sliced fresh fruit


All plated dinners come with fresh rolls, butter, your choice of salad and entrée, Chef's choice for potatoes and side of vegetables, your choice for dessert, coffee \& tea. Guests will be served the same salad, entrée and dessert. Please note, in order to ensure premium quality, meals must be served promptly at agreed time.

SALADS (Select one)
Harvest Baby Greens with House Dressing
Vegetable chips, cherry tomato, cucumber, julienne carrots and croutons
Boston Lettuce with a Berry Balsamic Dressing
Mandarin orange supreme, poached pear, dried cranberries, strawberry slices and toasted walnuts

## Caesar Salad

Parmesan crisp, herb roasted crostini and a grilled lemon slice
Romaine Lettuce with a Fire Roasted Red Pepper Vinaigrette
Tomato, sliced mozzarella, crostini, eggplant chips and almonds
Iceberg Lettuce with a Creamy Ranch Dressing
Cherry tomatoes, crispy onions, beet chips, hard boiled egg, crumbled bacon, grated cheddar \& mozzarella cheese
Arugula Salad
Poached pears, candied spiced walnuts, pickled red onion and parmesan cheese

## Caprese Salad

Romaine hearts with smoked roma tomato, jalapeno jack cheddar and balsamic reduction


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SOUP (Select one)
Roasted Corn Chowder with Fresh Tarragon Served with a bread stick

Butternut Squash and Ginger Bisque
Garnished with chives

Button Mushroom and Wild Rice
Served with a bouquet of garden herbs
French Style Green Split Pea Garnished with tidbits of smoked ham

Roast Red PepperTomato Basil Bisque Garnished with herb infused oil

Black Bean Tomato with Jalapeno Cream
Garnished with a tortilla crisp

Carrot and Ginger Bisque<br>Garnished with crème fraiche and chives<br>Sweet Potato and Pumpkin Bisque<br>Served with a dollop of sour cream<br>Cream of Mushroom<br>Served with a sourdough crouton<br>Old Fashioned Minestrone<br>Garden fresh vegetables, red beans, farfalle and herbs<br>\section*{Broccoli and Cheddar}<br>Served with garden fresh herbs



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## CHICKEN \& TURKEY ENTREEES

Grilled Chicken Breast
With a velvety raisin marsala sauce
OR
Exotic mushroom cream sauce
Chicken Bruschetta Roulade
\$44 Per Guest
With pancetta and feta cheese, and creamy fire roasted garlic and tomato sauce

## Roasted Chicken Breast

Flame roasted garlic clove, herb infuse cream cheese, citrus stuffed chicken breast

Champagne Turkey
\$44 Per Guest
Roasted turkey medallions with blood orange champagne glaze, mandarins and pistachio crust

Chicken Supreme Coq au Vin
\$44 Per Guest
With shitake mushrooms, bacon and red wine sauce

Prosciutto Wrapped Chicken Supreme
Stuffed with poached pears and brie

## BEEF ENTRÉES

Dijon \& Herb Crusted Roast
Beef top round roasted and sliced, served in a red wine sauce

Smoked Brisket
12 hour applewood smoked beef
brisket with 12-spice rub
Roast Beef Prime Rib
Served with a Yorkshire pudding and horseradish

Grilled Beef Fillet
With a Madgascar green
peppercorn sauce
OR
Wild mushroom and Burgundy wine sauce

Grilled Beef Ribeye
10oz ribeye in a brandy
peppercorn sauce with merlot
butter medallion
\$48 Per Guest
\$48 Per Guest
\$50 Per Guest

Market price Per Guest
\$52 Per Guest


All plated dinners come with fresh rolls, butter, your choice of salad and entrée, Chef's choice for potatoes and side of vegetables, your choice for dessert, coffee \& tea. Guests will be served the same salad, entrée and dessert. Please note, in order to ensure premium quality, meals must be served promptly at agreed time.

## PORK ENTRÉES

Walnut Honey Crusted
Pork Tenderloin
Sliced and served with an apple flavoured demi-glace

Roasted Pork Medallions
Served with Marsala wine sauce

Grilled Pork Tenderloin
Served with garam masala, Thai curry mango sauce and saffron jasmine rice
\$44 Per Guest
\$44 Per Guest
\$44 Per Guest

## FISH ENTRÉES

Hoisin Glazed Salmon Fillet
Served with jasmine rice pilaf
Spiced Manitoba Pickerel with Pecan Crust

Served with citrus chive butter

Grilled Salmon Fillet
Served with san marzano tomato and red pepper broth wiht black
pepper chipotle cream
\$42 Per Guest
\$42 Per Guest
\$42 Per Guest

All plated dinners come with fresh rolls, butter, your choice of salad and entrée, Chef's choice for potatoes and side of vegetables, your choice for dessert, coffee \& tea. Guests will be served the same salad, entrée and dessert. Please note in order to ensure premium quality, meals must be served promptly at agreed time.

## VEGETARIAN ENTRÉES

Beet Wellington
Slow roasted red beets, seasoned and wrapped in a puff pastry with wild mushroom and pearl onion sauce

Grilled Mediterranean Vegetable Composé
Balsamic grilled portabello mushroom with tahine, grilled bell peppers and red onions, oven dried tomato, and steamed asparagus with goat cheese and parmesan in a marinara sauce

Chipotle Grilled Tofu with an Olive and Pine Nut Tapenade
\$40 Per Guest

Chipotle flavoured tofu and lime grilled vegetables with homestyle salsa. Served with a dollop of southwestern hummus, and a Mexican tomato stuffed with quinoa, black bean, corn and cilantro

## DESSERTS

Tiramisu Torte
Served with chocolate espresso sauce
Chocolate Supreme Cheesecake
Served with a raspberry coulis
Red Velvet Cake
Served with a raspberry coulis
Vanilla Bean Cheesecake Served with a strawberry purée

## Apple Caramel Crumble

Served with vanilla bean ice cream


All buffets come with coffee \& tea
Crudité with ranch dip

## Antipasto platter

Olives, pickles and grilled vegetables

## Variety of rolls and butter

## Salads (Select two)

Organic mesclun salad with cherry tomatoes, cucumbers, red onion and house dressing | Potato salad with grainy mustard dressing | Roasted red pepper and pesto pasta salad | Mediterranean salad with tomato, cucumbers and feta cheese Coleslaw | Traditional Caesar Salad | Marinated Vegetable Salad | Mexican Corn Salad|Tomato and Mozzarella Salad| Devilled Eggs with Peppered Bacon

## Pasta \& Starches (Select one)

Roasted garlic mashed potatoes | Scalloped potatoes with cheese \| Penne pasta with swiss chard and a cheesy pesto sauce Cheese tortellini with a charred garlic and tomato sauce | Rotini with pesto and sundried tomatoes | Farafelle with a creamy capicolla and mushroom sauce |Rice pilaf | Bacon and chive croquettes |Rosemary garlic baby reds

Vegetables (Seasonally available. Select one)
Broccoli mornay | Cauliflower au Gratin | Sugar glazed carrots | Buttered medley of vegetables | Green beans amandine | Honey and thyme root vegetables | Cajun spice corn on the cob

## Entrées (Select one or two)

Stuffed chicken supreme with herb cream cheese and roasted red pepper coulis |Pan-seared Atlantic salmon with lemon-chive cream sauce | Peppercorn crusted pork tenderloin with triple crunch mustard sauce | Lobster mac $n$ cheese |Roast beef sirloin with red wine jus | Grilled chicken breast with a creamy forest mushroom sauce | Carved roasted beef top round with a tarragon and red wine sauce | Tequila and lime baked Atlantic salmon fillet with a plum tomato and cilantro sauce | Braised chicken breast in a red wine sauce with sweet onions and mushrooms | Roasted Manitoba pork loin with caramelized apple and maple-ginger sauce | Red wine braised beef shot rib with root vegetables | Turkey medallions with blood orange and champagne sauce | Garam masala pork loin with mango curry sauce | Creole rubbed chicken breast with melted cheddar, tortilla strips and sour cream | Prime Rib (market price)

## R E O O P PRE-DINNER

## COLD CANAPÉS AND HORS D'OEUVRES (Per Dazen)

Tequila marinated jumbo shrimp shooters with tomato and serrano chili \$28
Smoked salmon and cheese roulades \$28
Sesame seed crusted pork fillet on a crostini with a tahini curry sauce $\mathbf{\$ 2 8}$
Brie and strawberry crostini \$28
Melon and prosciutto mini kebabs \$28
Curried deviled eggs with candied bacon \$28
Crab salad crostini $\mathbf{\$ 2 8}$
Candied bacon lollipops \$28
Prosciutto wrapped shrimp \$28



## PRE-DINNER

## HOT HORS D'OEUVRES

Pork souvlaki skewers with tzatziki dipping sauce \$28
Coconut breaded shrimp with pineapple chutney $\$ \mathbf{2 8}$
Marinated beef tenderloin and mushroom skewers \$28
Teriyaki chicken skewers \$28

## Spanakopita \$28

Samosas with pineapple chutney \$28
Tempura scallops with a wasabi remoulade \$28
Teriyaki salmon lollipops \$28
Pesto crusted scallops with balsamic aioli \$28
Filo purses with smoked chicken, olives and sun-dried tomato \$28

Crab croquettes with remoulade dipping sauce \$28

Mini bison sliders with garlic aioli and pickled red onion \$28

BBQ chicken satay \$28
Lamb sliders with feta and tzatziki
Teriyaki beef satays with sesame and orange sauce \$28

Alberta prime rib sliders with caramelized onion \& brie $\$ 28$

Mini grilled cheese with aged cheddar \$28


## Carved Roasts

BEEF ON A BUN (minimum of 20 people)
\$20 Per Guest
Roasted beef baron Served with assorted buns, butter, relishes and condiments
\$18 Per Guest
Slow roasted pork loin Seasoned with a bbq spices and served on a brioche bun

## SLICED NEW YORK STYLE BEEF LOIN (nninimum of f2p people)

Roasted herb crust beef striploin Served with a port wine sauce, french style baguettes, assorted mustards and relishes

## SMOKED BEEF BRISKET <br> (minimum of 20 people)

12 hour applewood smoked beef brisket Served with house bbq, french baquettes, buns and assorted mustards and relishes

## CARVED TURKEY BREAST (minimum of 20 people)

\$18 Per Guest
Roasted turkey breast Served with a cranberry marmalade and sourdough buns

## +\$6 Per Guest

Add french fries and coleslaw


## sunmer <br> BARBECUE

Barbecues are served with house salad, potato salad, coleslaw, 3 bean salad, potato skins (with fixings), corn on the cob (seasonal), baked buns, and an assortment of delicious cakes.
$100 z$ New York striploin
Braised pork back ribs
$70 z$ Skinless, boneless chicken breast
Burgers or Smokies (please choose 1 option)
\$48 Per Guest
\$40Per Guest
\$40Per Guest
\$32 Per Guest



## BEVERAGE SERVICES

The Elkhorn Resort Spa and Conference Centre uses only the finest quality mixes on all banquet bars which include:

- Coke, Diet Coke and Sprite
- Clamato and orange juice
- Caesar spices
- Wedges of lemon and lime
- Ice, glasses, straws and cocktail napkins

A bartender charge of $\$ 20.00$ per hour with a minimum of 4 hours required will be charged including 30 minutes before the function and 30 minutes after the function.
Cash Bar Service

| Liquor | $\$ 7$ per ounce |
| :--- | :--- |
| Domestic Beer | $\$ 6$ per bottle |
| House Wine | $\$ 8.25$ per glass |
| Cocktails | $\$ 8$ |
| Soft Drinks, Juices | $\$ 3$ per can |

Host Bar Service (prices + 15\% gratuity)

| Liquor | \$7 per ounce |
| :--- | :--- |
| Domestic Beer | $\$ 6$ per bottle |
| House Wine | $\$ 8.25$ per glass |
| Cocktails | $\$ 8$ |
| Soft Drinks, Juices | $\$ 3$ per can |

## Wine

| House Red | $\$ 35.00 *$ per bottle |
| :--- | :--- |
| House White | $\$ 35.00$ * per bottle |
|  | *approximate price |

## MEETING ROOMS

| Meeting Room | SIZE | THEATRE | CLASSROOM | U-SHAPED | BOARDROOM | $\begin{aligned} & \text { OPEN } \\ & \text { SQUARE } \end{aligned}$ | DINNER |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  | ROUNDS | LONGS | RECEPTION |
| Salons ABC | $60 \times 38$ | 200 | 100 | 50 | - | 55 | 160 | 160 | 160 |
| Salon A | $20 \times 38$ | 30 | 20 | 20 | 20 | 20 | 32 | 32 | 32 |
| Salon B | $20 \times 38$ | 30 | 20 | 20 | 20 | 20 | 32 | 32 | 32 |
| Salon C | $20 \times 38$ | 30 | 20 | 20 | 20 | 20 | 32 | 32 | 32 |
| Salon D | $44 \times 28$ | 40 | 30 | 20 | 20 | 30 | 56 | 56 | 56 |
| Private Dining Room | $24 \times 16$ | - | - | 16 | 20 | 13 | 40 | 32 | 40 |
| Presentation Room | $28 \times 16$ | 30 | 24 | 20 | 16 | 24 | - | - | - |

All capacities for dinner exclude head table and dance floor equipment. All meeting rooms include instructor allowance under normal setups.

## MEETING ROOM LAYOUTS



## TERMS AND CONDITIONS

At the Elkhorn Resort, we understand the planning and attention to detail required when creating the ideal function for you and your guests. To ensure your function is executed flawlessly, we ask and appreciate that the following policies are respected:

1 Special Events/Functions/Receptions: A minimum deposit of $\$ 500$ is required at the time of booking. All advance deposits are to be determined by the Conference \& Banquet Sales office.

Should the client cancel the event booking, his/her depoist is forfeited. In addition, the client will be obligated to pay the following:
a) Cancellation within 30 days of event: $25 \%$ of the estimated charges of the function
b) Cancellation within 14 days of event: $50 \%$ of the estimated charges of the function.

All food and beverage in the banquet and meeting rooms must be supplied by the Elkhorn Resort. We prepare more food than is required for presentation purposes. All food left over must remain at the Resort.

4 Menu selections are to be submitted to the Conference \& Banquet Sales Office at least 14 days prior to your function to ensure availability of menu items.

5 Upon request, the hotel will set the banquet room for $2 \%$ above the guaranteed number. Should an overflow occur, beyond the control of the client, the Resort will service the guest to the best of our ability.

6 A gratuity of $15 \%$ is calculate on the total of all food and beverage sales. Goods and Services Tax (GST) is applicable as regulated.

7 Alcoholic beverages will be served only in accordance with Manitoba Liquor Control Commission (MLCC). Should the client elect to obtainan "occasional permit", the permit holder is legally responsible for any and all guests. The permit holder must ensure their safety and can be held liable in case of any accidents or injuries. Under the Manitoba Liquor Control Commission Act, all function bars must close no later than 1:00am and function rooms must be vacated by 2:00am.

8 The Elkhorn Resort reserves the right to inspect and control all private functions.

9 Any major changes to the original room setup as stated on the signed contract may be subject to additional costs.

10 The Resort is not responsible for any equipment brought in by the client. The client is held liable for all persons associated with his/her function and any damages or losses will be billed to the function sponsor.

## TERMS AND CONDITIONS

Use of the Resort name and logo in advertising is prohibited without prior approval by the General Manager of the Resort or his/her representative.

Functions with live or taped music are subject to Society of Composers, Authors and Music Publishers of Canada (SOCAN) fees. SOCAN and RESOUND fees are governed by law.

All guestroom reservations must be guaranteed with a credit card or advance payment

14
Guaranteed reservations are held regardless of the hour a guest is scheduled to arrive. In the event that a guest does not arrive for a reservation, that guest or the group is charged for one full night. Reservations are held as documented unless notice of cancellation is received prior to 14 days to the check-in date.

15 Group block reservations are held until one month prior to the arrival date unless otherwise stated on your function contract.

16 Method of payment on individual guestrooms will be required upon checkin with a credit card. Guests with no credit card will be required to leave a $100 \%$ deposit above the full payment of the accommodation charges.

17 We ask for immediate notification of cancellation of any rooms. Individual cancellations will be accepted up to 14 days prior to the check-in date. Cancellations received after this time will be subject to the first night room charges.

18 A Tax Exempt Certificate is required to be on file at the Elkhorn Resort PRIOR to the start of the function. This is applicable only if the client has a tax exempt status.

19 Once direct billing has been approved, all payments will be due upon receipt. The account will be considered past due if no payment has been received after 30 days from when the bill was issued. A 3\% late fee penalty will then be added to the bill.

20 If direct billing has not been arranged, $100 \%$ of all estimated charges is due 14 days prior to the event.

21 Payments can be made by certified cheque, cash or credit card.

Client's Signature

Date

